

CIBSE ASHRAE Group Annual General Meeting

Held at London South Bank University
10 February 2010

Draft notes subject to agreement at next AGM

In attendance:

Tim Dwyer (TD) – group chairman

Ewen Rose – vice chairman

Scott West – group research officer

Geoff Leventhall

Apologies:

None received

Annual report:

Tim Dwyer delivered his group annual report (a copy of which is supplied separately).

Electronic Meeting

An e-meeting was proposed last year and was due to take place on 12 May 2010 at LSBU with speakers contributing by live links from the US, Dubai, and India as well as the physical speakers in London. The committee agreed to look into staging another one in this coming year – see ‘programme’ below.

Action: All committee members

Graduate Award

Emma Marshall from RPS won the annual CIBSE/ASHRAE Group graduate of the year award in October 2009. She travelled to Orlando in January to take part in the Winter Meeting.

The committee recorded its thanks to ASHRAE for the support and hospitality shown to Emma in Orlando.

Emma also received her award formally at the H&V News Awards in April.

However, from this year onwards the award will be organised and financed by CIBSE with sponsorship from Baxi Commercial.

The 2010 award will take place on **October 7** at the IMechE in London during the ASHRAE Presidential Lecture to be given this year by Lynn Bellenger. It will also be preceded, for the first time, by a ‘presidential debate’ involving Lynn, CIBSE President Rob Manning, and the IMechE President.

Action: TD/ER and CIBSE hq

Presentation programme 2010/11

Tim requested ideas for this year’s programme of events and subsequently he and Ewen produced the following draft programme:

(Provisional) September 2010 - No meeting currently planned – but TD is investigating an opportunity to participate a technical meeting

Thursday Oct 7th 2010 - Graduate Award - IMechE HQ – ER organising

Wednesday Nov 10th 2010 - Fire Engineering sponsored by Ruskin Air Management with HVCA speaker - ER agreed to arrange

(Provisional) Wednesday Dec 8th 2010 - **Festive meeting jointly with YEN**; possibly with Holly Porter (architect) and Richard Meier (client) on 'How to meet and influence architects and clients' – ER/Morwenna Wilson arranging

(Provisional) Wednesday 12th Jan 2011 - BIM, Bam, Thank you... - TD to arrange part virtual meeting hosted at CEREB with Hywel Davies.

Thursday 10th Feb 2011 - Joint meeting with IoR - TD/GM - LSBU

(Provisional) Mar 2011 - Dublin - joint with Ireland Region?? Part virtual?? BREEAM v LEED v Estidama – TD to confirm

(Provisional) Wednesday 6th/13th April 2011 - PassiveHaus or Energy Labelling (BeQ and EPC/DECs etc.) with CIBSE - TBC

Virtual Meeting: Wednesday May 11th 2011 - Life Cycle Costing - Scott West/Bill Bordass (part virtual from the US – see ‘Scott West’ below).

Joint meeting with FM Group

Action: TD and ER

Press coverage

Ewen Rose is still contributing occasional pieces to the CIBSE Journal and H&V News. He has reported several group meetings in either or both of these publications. He has also started contributing pieces to ASHRAE’s Insights publication in his capacity as chairman of Region-at-Large sub region C. He agreed to continue with this activity throughout 2010/11.

Action: ER

Scott West

Scott informed the meeting that he was returning to the US at the end of his secondment to the Jacobs office in the UK. He offered to arrange a ‘virtual’ presentation to continue his links with the group. TD agreed to confirm this with Scott in due course.

Election of officers

The following appointments were made for 2010-11:

COMMITTEE

Chairman – Tim Dwyer

Vice chairman/communications officer – Ewen Rose

Student activities – Morwenna Wilson

Research Officer – Scott West

Liaison Members

ASHRAE – David Arnold; Richard Rooley
CIBSE hq – Marie Dignan
Young Engineers' Network – Morwenna Wilson
Institute of Refrigeration – Graeme Maidment

Minutes recorded by Ewen Rose
10 February 2010