

## **CIBSE/ASHRAE Group Annual General Meeting**

*Held at London South Bank University  
13 February 2008*

### In attendance:

Tim Dwyer (TD) – group chairman  
Kevin Mitchell – vice chairman  
Geoff Leventhall – group research officer  
Ewen Rose – group secretary and communications officer  
David Arnold  
Phil Jones

### Apologies:

Graham Manly

### **Annual report:**

Tim Dwyer delivered his group annual report (a copy of which is supplied separately). Among the highlights of an extremely busy year he pointed to the increase in the group membership to **4,600** - which is double the figure of last year.

However, he expressed doubts about the accuracy of the database and pointed out that CIBSE was in the process of cleaning its data and would be inviting members to re-subscribe.

The vast majority of members (92 per cent) keep in touch via email as they are spread around the world. Tim also reported that a large number download the presentations from our monthly meetings from the group website ([www.cibseashrae.org](http://www.cibseashrae.org)).

Last year there were over 1,500 downloads of our presentations and in just one month (December) there were 1,000 unique visits.

### **Electronic Meeting**

The Group plans to have an e-meeting via the web in 2008/9 so we can engage with our thousands of international members. Suggestions for a topic and about the mechanism for delivering it are invited from group members.

**Action: All committee members**

### **Graduate Award**

The 2007 graduate prize sponsored by Denco and organised for the group by H&V News was held for the 13<sup>th</sup> year last October. It was once again considered very successful and the latest winner Richard Unwin has recently returned from his trip to New York for the ASHRAE Winter Meeting.

He was an active participant and created a website dedicated to his experience and to support trans-Atlantic co-operation between young engineers focusing on sustainability – see [www.buildingservicesengineering.com](http://www.buildingservicesengineering.com).

Richard's website carries a detailed description of his experiences in New York and has been updated since he got back to the UK. It is well worth a visit.

Richard will receive his award formally at the H&V News Awards dinner on **May 1** at the Grosvenor House in Park Lane, London.

Tim also confirmed that the 14<sup>th</sup> award would be taking place on **October 9** at the IMechE in London during the ASHRAE Presidential Lecture to be given this year by Bill Harrison.

Cedric Sloan has suggested that the post-event dinner be held closer to the IMechE or even in the same building to avoid logistical issues. H&V News to be asked about budget.

Ewen Rose to ask H&V News if they want him to continue organising and to check with The Rumford Club about Bursary. Group recorded thanks to the Club and Ted King for his generosity in presenting bursaries. **Action: ER**

### **Presentation programme 08/09**

Tim asked that all committee members be responsible for suggesting at least two speakers each for next year's programme starting in September.

Geoff suggested a session on ductwork optimisation design

ER to arrange session on CHP

ASHRAE's proposed sustainability standard 189.1P could also make an interesting subject. Could we invite someone over from the US to cover this?

**Action: ER, GL and the rest of the committee**

### **Press coverage**

The group received a lot of coverage in *H&V News* last year and Ewen Rose offered to continue facilitating this. He said he would also go back to the CIBSE Journal to see what became of the idea for doing an article on the group via Rachel Cafferty, CIBSE Press Officer.

ER suggested the article should focus on Tim Dwyer's appointment as ASHRAE Director-at-Large.

**Action: ER**

### **Special ASHRAE speakers**

The group hosted a learned speaker Jeff Gatlin from ASHRAE in June and Matt Herman from New York presented on 'Designing the Built Environment through Performance Based Simulation' immediately after the AGM on Feb 13.

The group is always delighted to welcome speakers from the US.

### **Research grants**

Members were reminded that ASHRAE runs a very large and well-funded programme of research grants. Tim said that if anyone in the UK had a proposal for a grant, it would be sympathetically considered by the society hq in Atlanta.

One possible project proposed by Geoff Leventhall was 'Optimisation of Ductwork' looking in particular at improving energy efficiency and improved noise control.

Tim reported that Matt Herman was involved in a project with Apple in the US looking at making a glazed roof building code compliant via ductwork design.

Tim agreed to explore a preliminary funding opportunity via LSBU.

**Action: TD**

If members have any other suggestions for projects, they should email research officer Geoff Leventhall at: [geoff@activenoise.co.uk](mailto:geoff@activenoise.co.uk) **Action: All**

### **Election of officers**

The following appointments were made for 2008-09:

#### **COMMITTEE**

Chairman – Tim Dwyer  
Vice chairman – Kevin Mitchell  
Secretary/Communications Officer – Ewen Rose  
Student activities – Richard Unwin  
Research Officer – Geoff Leventhall

#### **Liaison Members**

ASHRAE – David Arnold; Richard Rooley  
CIBSE hq – Marie Dignan  
Young Engineers' Network – Michael Norton  
Institute of Refrigeration – Graham Maidment

**Minutes recorded by Ewen Rose**  
**13 February 2008**