

## **CIBSE/ASHRAE Group Annual General Meeting**

*Held at London South Bank University  
14 February 2007*

### In attendance:

Tim Dwyer – group chairman  
Kevin Mitchell – group vice chairman  
Phil Jones  
Hywel Davies  
Geoff Leventhall – group research officer  
Ewen Rose – group secretary and communications officer

### Apologies:

None

### **Annual report:**

Tim Dwyer delivered his group annual report (a copy of which is supplied separately). Among the highlights of an extremely busy year he pointed to the increase in the group membership to **2,138** making it by some margin CIBSE's largest group. This has raised considerable interest at ASHRAE headquarters in Atlanta and further increased the profile of our activities.

The vast majority of members keep in touch via email as they are spread around the world. Tim also reported that a large number download the presentations from our monthly meetings from the group website ([www.cibseashrae.org](http://www.cibseashrae.org)).

He thanked Sam Caplan at CIBSE headquarters for her support in administering the email database.

### **Graduate Award**

The 2006 graduate prize sponsored by Denco and organised for the group by H&V News was the 12<sup>th</sup> time we have held the competition. It was once again considered very successful and the latest winner Michael Norton has recently returned from his trip to Dallas for the ASHRAE Winter Meeting.

Tim confirmed that the 13<sup>th</sup> award would be taking place on **October 11** at the ImechE in London during the ASHRAE Presidential Lecture to be given this year by Kent Peterson.

Ewen Rose is once again organising the event and will be sending out entry forms in March by email. Michael Norton has agreed to promote the award to the CIBSE Young Engineers' Network of which he is the inaugural chairman. This gives us a potential field of 240 entrants on top of our usual sources so Ewen is hopeful of a good response for the 2007 event.

The Rumford Club has confirmed that it will be presenting its Bursary prize to the runner up for the second year, and that a second bursary is to be added to the prize list thanks to the great generosity of Ted King. **Action: ER**

### **Presentation programme 07/08**

Tim asked that all committee members be responsible for suggesting at least two speakers each for next year's programme starting in September. It was also agreed that we would seek to have more joint events with other CIBSE groups. Currently we have joint presentations with the FM Group as well as with the Institute of Refrigeration (IoR) and the ImechE. It is proposed that we now look for collaboration with: The Energy Performance Group; the Young Engineers' Network; and the CIBSE Patrons for our 07/08 programme.

Hywel Davies immediately suggested that Andy Pearson of Star Refrigeration be invited to give the annual talk at the IoR meeting and that his subject should be F-Gas Regulation and Article 9 of the European Performance of Buildings Directive with special reference to the requirement for inspections of air conditioning installations.

**Action: HD and the committee**

### **Special meeting**

Tim and David Arnold are travelling to Clontarf Castle in Dublin to give a presentation on behalf of the group to the Irish CIBSE membership on **March 22**. Tim is covering highlights of the recent ASHRAE Winter Meeting in Dallas; while David is revisiting his popular theme of: 'What do the Yanks know about Energy' and around 150 people are expected to attend. **Action TD and DA.**

### **Press coverage**

Ewen agreed to approach CIBSE Journal editor Andy Pearson (yes, there are two!) about contributing articles on the group's events. Ewen has also been approached by CIBSE hq about arranging a general piece on the group for the Journal and will organise this with press officer Rachel Cafferty. **Action: ER**

### **Technical visits**

Nigel Banks has volunteered to organise a visit for the group to the Ovaltine Building at Beaufort Court. Phil Jones suggested this be a joint visit with the Young Engineers' Network and his own Energy Performance Group. The Patrons are also planning a visit to Arsenal FC's Emirates Stadium and ER offered to act as a link if ASHRAE members wanted to be included. **Action: ER, NB and PJ**

### **Special ASHRAE speaker**

The group is hosting a learned speaker, Jeff Gaitlin, from ASHRAE in June. He will be tackling the topic of international registration of engineers and the problems of mutual recognition of engineers in different countries. The committee agreed that all efforts must be made to promote this visit to ensure a healthy turnout including asking CIBSE hq for support. **Action: The Committee and all members**

### **Research grants**

Members were reminded that ASHRAE runs a very large and well-funded programme of research grants. Tim said that if anyone in the UK had a proposal for a grant, there was no reason it would be any less successful than those submitted from North America.. **Action: All**

### **Mike Smith**

The committee expressed condolences to Mike following the death of his mother.

### **Election of officers**

Two key changes were made for the coming year. Firstly, Tim has been chairman for almost ten years now and is keen to offload some of the burden as he has also received a promotion at London South Bank University (congratulations!). It was, therefore, agreed that the committee would try to take on more responsibility for his workload including the issue mentioned earlier of recruiting speakers for the group's meeting programme.

Also, it was agreed that the lengthy list of liaison members should be slimmed down to reflect where activity actually takes place. As a result the line up for the management of the group is now as follows:

### **COMMITTEE**

Chairman – Tim Dwyer

Vice chairman – Kevin Mitchell (who will provide more support/deputise for Tim with group events where possible)

Secretary/Communications Officer – Ewen Rose (who has agreed to record meeting minutes and seek more coverage for the group in the Building Services (CIBSE) Journal)

Student activities – Nigel Banks

Research Officer – Geoff Leventhall

### **Liaison Members**

ASHRAE – David Arnold; Richard Rooley

CIBSE hq – Samantha McDonough

Young Engineers' Network – Michael Norton

BSRIA – Mike Smith

Institute of Refrigeration – Graeme Maidment

**Minutes recorded by Ewen Rose**

**14 February 2007**